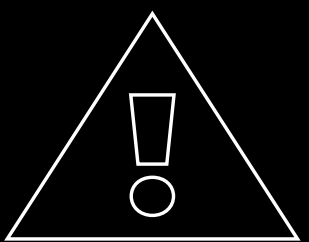


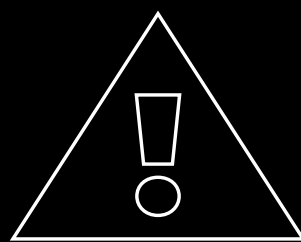


## CHECK LIST FOR COMPANIES BUYING PRINTING SUPPLIES

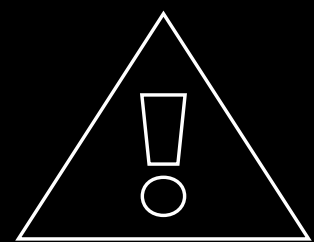
COMPANIES RUN THE RISK OF DAMAGING EQUIPMENT AND THEIR ORGANISATION'S REPUTATION WHEN USING COUNTERFEIT PRINTER SUPPLIES SUCH AS TONERS, CARTRIDGES AND RIBBONS.



Counterfeits can damage printing equipment and cause unnecessary repair bills. Damaged printers also cause downtime and interruption in workflow.



Falling foul of counterfeits could damage your organisation's reputation.



They may result in poor quality printing and reduced paper yields, potentially increasing complaints, as well as harming the profitability of the business.

### STEP BY STEP GUIDE

1

#### ORDERING/TENDERING PROCESS:

- ✓ Avoid Internet advertised goods and promotions, as well as on-line marketplaces unless you believe the supplier is an established business with a fixed address, preferably in your own country.
- ✓ When the price looks too good to be true, it often is, so be careful.
- ✓ Get confirmation that the supplier is a reputable dealer or 'authorised vendor of original printer supplies'.
- ✓ When ordering know the exact name and make of the product you are ordering and ensure that any products you receive match that specification exactly.
- ✓ Ask the supplier to certify that all product is 'genuine'.

2

#### RECEIPT OF PRODUCTS:

Check the product using the guide.

3

#### SUSPICIONS

Report your suspicions to ICCE or directly to the OEM.

If you have a large order some OEMs offer a free inspection visit:

● ● ● For more information visit [icce.net/corporates](http://icce.net/corporates)

